**Arizona Speech – Language and Hearing Association**

**DDD AAC Evaluation Process Flow Chart**

1. **Does the individual have Arizona Long Term Care Services (ALTCS)/DDD service?**
   - **Yes and also have private insurance**
     - Family selects contracted AAC Provider agency*
       - *See AAC Resource Tab*
     - Treating SLP completes ArSHA AAC Referral Form*
       - *See AAC Resource Tab*
     - Family requests prescription from the physician (valid for 12 months); physician faxes the prescription to AAC Provider agency
     - Family calls contracted AAC Provider agency to request an AAC evaluation
     - AAC Agency/SC helps gather and submit supporting documents to insurance for authorization
     - Contracted AAC Agency completes AAC Evaluation
   - **Yes, Only ALTCS/DDD services**
     - Family selects contracted AAC Provider agency*
       - *See AAC Resource Tab*
     - Treating SLP completes ArSHA referral form*
       - *See AAC Resource Tab*
     - Family requests prescription from the physician (valid for 12 months); physician faxes the prescription to AAC Provider agency
     - Family calls contracted AAC Provider agency to request an AAC evaluation
     - AAC Agency/SC helps gather and submit supporting documents to insurance for authorization
     - Contracted AAC Agency completes AAC Evaluation
   - **No; family only has private insurance.**
     - Treating SLP can begin/continue to trial AAC.
     - Details for next steps see Private Insurance Only Flowchart coming 2023.

*See ArSHA AAC Resources Tab for ArSHA Referral Form, FAQs and List of Contracted Providers https://www.arsha.org/

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For additional questions or if your client does not fit into the existing categories, please reach out to ArSHA AAC Committee at arsha@arsha.org